Optima Health®

Rehire Employee

To rehire an employee, navigate to their member record and click **Rehire.**

Warner Gibbons

Pending Plans
Update Plans

PLAN NAME	PLAN TYPE	COVERAGE	START DATE	END DATE	STANDARD PREMIUM	EMPLOYER CONTRIBUTION
Optima Plus Platinum 15/30 Direct	Medical	Employee + Child	10/01/2021	05/26/2023	$0.00	

10 ▾ 　〈 [1] 〉

Demographics
Update Member　　Rehire
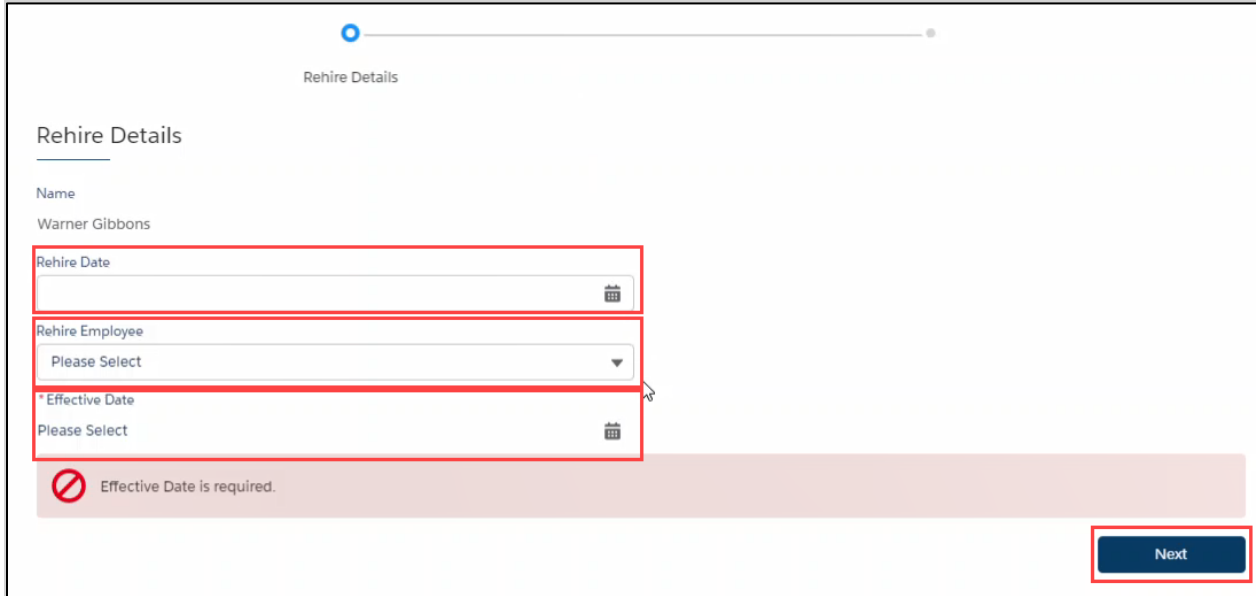
Member Details

Name	DOB	Gender
Warner Gibbons	06/01/2000	Male

Provide the date of rehire and select the method of rehire from the dropdown. Your choices include:

- with a wait period: Requires employee to satisfy group's waiting period after rehire date.
- without a wait period: Does not require employee to satisfy group's waiting period after rehire date.
- no lapse in coverage: Coverage start date is the date following the previous coverage end date.
- never terminated: Used when employee was terminated in error.

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Your selection on this dropdown menu will auto populate the **Effective Date** field.
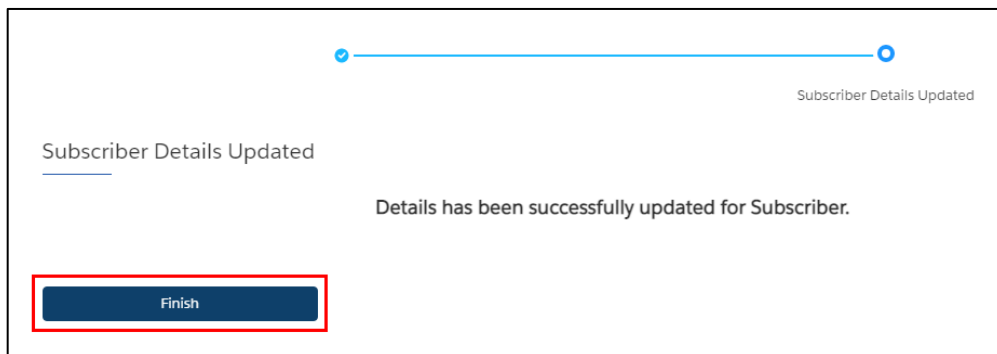
Click **Next.**

You will receive confirmation that the member's details have been updated. Click **Finish.**